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Pharmaceutical Management Agency (Pharmac)
Minutes of the Virtual Board Meeting held on Thursday 6 June 2024, at 11.30am
Held via Microsoft Teams

Present:

Board members

Paula Bennett	Chair (in person)
Talia Anderson-Town (BBS, PG Dip Professional Accounting, CA, CPP)	Board member (via Teams)
Dr Diana Siew (PhD)	Board member (via Teams)
Dr Margaret Wilsher (MD, FRACP, FRACMA)	Board member (via Teams)

Apologies

Dr Peter Bramley (BSc (Hon), LL.B, PhD)	Deputy Chair
Dr Anthony Jordan (BHB, MBChB, FRACP)	Board member

Pharmac staff in attendance

Sarah Fitt	Chief Executive
Catherine Epps	Director, Medical Devices
Michael Johnson	Director, Strategy, Policy & Performance
Geraldine MacGibbon	Director, Pharmaceuticals
Kathryn McInteer	Director, Corporate Services
Nicola Ngawati	Director, Equity & Engagement
Ben Campbell-Macdonald	Acting Director, Advice and Assessment/CMO
Jacqui Webber	Board Secretary (Minute taker)

The following attendees joined the meeting to present relevant papers: Brent McPherson.

The Board meeting commenced at 11.31am with the Chair welcoming everyone.

Apologies were noted from Peter Bramley and Anthony Jordan.

1. Draft 2024/25 Statement of Performance Expectations

The Chair proposed that minor amendments should be notified directly to Brent McPherson.

Kaimahi spoke directly to the paper and outlined the timeline for completing the document and sending to parliament.

Key comments to note/action from the meeting:

- Would like to see bolder statements up front. Emphasise audience up front, ie patients
- Additional clarity needed for hospital medical devices – regarding procurement activity and the impact/value of our intervention

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- Would like to see more context on momentum/progress made to date for timeliness and transparency (assessment and decision-making priority)
- Qualify/quantify, where we can, what achievement looks like for our measures
- If possible, would like to see the reduction of words overall and enhance the visuals
- Strengthen commitment against Te Tiriti o Waitangi
- Stronger reference needed to culture and transparency throughout
- Support Board discussion in June and July on our strategic response and settings.

Action 1: Prepare a draft response to the Letter of Expectations for Board review and circulate prior to 25 June Board meeting - clarifying actions and identifying how we will report.

Action 2: Schedule a Board only meeting – possibly in July in Auckland – (gauge availability of the Minister).

The Board:

noted that we have received feedback on our draft 2024/25 Statement of Performance Expectations from the Associate Minister of Health's office, Ministry of Health and Audit NZ

noted that we received our 2024/25 Letter of Expectations on 28 May 2024

noted that we have made amendments to the draft 2024/25 Statement of Performance following receipt of the above feedback and to reflect actions outlined in our Letter of Expectations

noted that the 2024 – 2027 Government Policy Statement on Health and the New Zealand Health Plan have not yet been finalised and this may impact upon our final 2024/25 Statement of Performance Expectations

discussed and **provided** feedback on the revised draft 2024/25 Statement of Performance Expectations

noted that following Board feedback, we shall revise the 2024/25 Statement of Performance Expectations and present it for Board approval at its meeting on 25 June 2024

noted following Board approval, we will table the 2024/25 Statement of Performance Expectations in Parliament by 30 June 2024, in line with statutory requirements

noted that the Crown Entities Act enables us to revise our 2024/25 Statement of Performance Expectations, post 1 July 2024, should this be required.

The meeting closed at 12.18pm

Minutes approved:

Approved

26 June 2024

Chair: Paula Bennett

Date