

Pharmaceutical Management Agency (Pharmac)
Minutes of the Virtual Board Meeting held on 30 April 2024 at 2.30pm
Held via Teams

Present:

Board members

Dr Peter Bramley (BSc (Hon), LL.B, PhD)	Acting Chair
Talia Anderson-TOWN (BBS, PG Dip Professional Accounting, CA, CPP)	Board member
Dr Anthony Jordan (BHB, MBChB, FRACP)	Board member
Dr Margaret Wilsher (MD, FRACP, FRACMA)	Board member

Apologies

Dr Diana Siew (PhD)	Board member
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Pharmac staff in attendance

Sarah Fitt	Chief Executive
Catherine Epps	Director, Medical Devices
Michael Johnson	Director, Strategy, Policy & Performance
Geraldine MacGibbon	Director, Pharmaceuticals
Kathryn McInteer	Director, Corporate Services
Nicola Ngawati	Director, Equity & Engagement
David Hughes	Director, Advice and Assessment/CMO
Trevor Simpson	Kaituruki Māori – Director Māori
Jacqui Webber	Board Secretary (Minute taker)

Attendees joined the meeting to present relevant papers: Graham Durston and Brent McPherson.

The Chair opened the meeting at 2.35pm and welcomed everyone.

The Board noted that Dr Diana Siew had extended her apologies for the meeting.

The Acting Chair updated the meeting on the new Chair and confirmed an induction was scheduled for 14 May with Pharmac management and she will be attending the May Board meeting. The new Chair was at the medicines summit yesterday and was introduced by the Minister.

1. Record of Previous Meeting

Subject to minor amendments, the Board **resolved** to adopt the minutes of the meeting held on 28 March 2024, as being a true and correct record of the meeting.

2. Interests Register

The Board **noted** the Interest Register.

Amendments were noted for Anthony Jordan – to remove the sentence from his online bio - *Anthony is also currently a Board member for CanTeen.*

3. **Matters Arising**

The Board **noted** the Matters Arising.

4. **Quarterly Report**

Staff spoke briefly to the paper and the paper was discussed by the group. Staff noted suggested improvements and amendments, including:

- Medical devices – needs to be updated to include an explanation of what the yellow reflects.
- Measure 11 – need to update the legend
- Measure 12 – update with clearer graphic and need to include the key.

The Board thanked staff for the reformatting of the report, which has improved the presentation and highlights.

Staff confirmed that we checked in with the Ministers' office as to whether the Minister is happy with what has been received to date and the office confirmed the Minister is feeling well informed.

The Board:

approved the quarterly performance report, subject to minor amendments; and

noted that following Board approval of the quarterly performance report, it will be provided to the Minister of Health and Associate Minister of Health (Pharmac).

The meeting closed at 3.05pm

Minutes approved:

Approved

31 May 2024

Peter Bramley, Acting Chair

Date